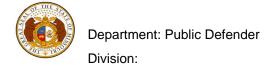
Agency Records Disposition Schedule



Section:

Sub-Section:

TITLE: Case Cards - Attorney Client Files CUTOFF:

DESCRIPTION: Case Cards - Attorney Client Files **RETENTION:** Years: 75 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8151 SERIES STATUS: Approved APPROVAL DATE: 4/21/1996

TITLE: Case Files CUTOFF: EOSFY

DESCRIPTION: Case Files **RETENTION:** Years: Months: Days:

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 8148 SERIES STATUS: Approved APPROVAL DATE:

TITLE: Case Files - All Others CUTOFF:

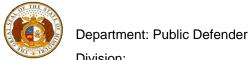
DESCRIPTION: All Other Case Files **RETENTION:** Years: 50 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8150 SERIES STATUS: Approved APPROVAL DATE: 4/21/1996

Agency Records Disposition Schedule



Section:

Division: Sub-Section:

TITLE: Case Files Life without Parole and Death Files CUTOFF:

DESCRIPTION: LWOP (Life Without Parole) and Death Files (Maintained in Director's

Office for two years then send to MSIC Records Center)

RETENTION: Years: 50 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8149 SERIES STATUS: Approved APPROVAL DATE: 4/21/1996